



THE UNIVERSITY OF ZAMBIA
SCHOOL OF PUBLIC HEALTH
DEPARTMENT OF COMMUNITY & FAMILY MEDICINE

Created January 2023

EXPECTATIONS WHILE ON WARDS

8am start (with patients) (M,T,W,TH)

Post call rounds (individual) immediately starting at 8am

Unstable patients (individual) immediately starting at 8am

See 2-3 patients (varies depending on hospital census)

9am presentations (M, T, TH)

Typically expected to last from 9am to 11am starting with the sickest patients and pediatrics.

Work as a team, communicate with each other to make sure there is equal distribution/work load, if needed on occasion a registrar on pediatrics may need to round on an adult patient and vice versa depending on the circumstances.

Know your patient. Prioritize continuity. If you admitted the patient or saw them before, see them through discharge.

Follow template to present a concise informative picture for [new patient H&P](#) and [progress note for return patients](#) when presenting (do not read through multiple days in the book).

Be present. Add to the discussion concerning patient care. Identify learning gaps and initiate dialogue during rounds.

Demonstrate humanism on rounds (greet the patient and their bedsiders. Refer to them by name, not disease.

Focus on the patient and not the book, labs, disease, other).

Always communicate to the team if you need to leave or will not be present.

EMB rounds

Each person will be assigned a clinical question. The expectation is that the answer comes from a valid up to date source. When presenting, always start with the source the information came from and the year it was published.

Can start with a google search "AAFP SORT [topic]"

Also to include didactic teaching relevant to what has been seen based on registrar request

Casualty Rounds

Prior to lunch the team will meet in casualty to see patients.

Lunch 1 hour starting at 13 hour



Hospital coverage: Hospital coverage is expected until 16 hour. Once rounds are finished (including EBM rounds) one registrar will provide hospital coverage until the on-call person arrives at 16 hour. The post-call registrar will hand-off their patients to the on-call registrar. When the team is leaving they will hand-off their patients to the registrar providing coverage until 16 hour. When the on-call person returns the coverage registrar will hand off all patients to the on-call registrar. [Hand-off template](#). The family medicine team will design a structured coverage schedule that is fair and equitable. If there is not a structured schedule or it is deemed to not be fair and equitable by the consultants the team will remain until 16 hour until such a schedule is created.

OPD (Wed am)

8am start

Patient load 8-10 patients

Staffing of patients

- Staff chronic disease patients, have plan that covers quality metrics (can use posters as a guide) prior to staffing
- Staff acute issues
- As competencies begin to reflect mastery, the frequency of staffing can decrease (determined by faculty)

Incorporate a wholistic approach instead of focusing only on one chief concern

Demonstrate humanistic medical practices

Lecture at UTH

[Registrar Presentation Guidelines](#)

Wednesday 13 – 16 hour.

Friday 9 – 12 hour.

Workshops to be determined.

Be on time. Be present. It is encouraged to be on phones, computers and tablets if you are searching evidence based databases pertinent to the current presentation. Do not use these devices for personal use, have side conversations or sleep during presentations.

Evaluations

Evaluations of the [registrar by the consultant](#) will be performed at the halfway mark of the rotation and at the end of the rotation. It is the registrar's responsibility to ensure the consultant has the evaluation form and knows the timeline for filling them out. The registrar will fill out an [evaluation form for the consultant](#) at the end of the rotation.

I have read the above and will be professional in adhering to these expectations. In the event I cannot fulfill my duties I will communicate this with the consultant and team members as soon as I am aware of the circumstance.

Printed Name: _____

Signature: _____

Date: _____