THE UNIVERSITY OF ZAMBIA

SCHOOL OF PUBLIC HEALTH
DEPARTMENT OF COMMUNITY & FAMILY MEDICINE

Created August 2022, updated January 2023

REGISTRAR LECTURE GUIDELINES

Each Registrar will be responsible for presenting on a variety of topics on a rotating basis based on the outline in the UNZA FM Curriculum. These presentations should not be considered a thorough review of a topic, but instead focus on answering important clinical questions related to updates, key evidence-based learning points, or other areas important to high quality health care. *In short, on this topic, what is most important for a practicing family physician to know?*

General guidelines for presentations:

- At least 75% foreground information: Diagnosis, treatment/prevention, etiology/harm, prognosis.
    - This can be answered from scientific research/evidence
- 25% or less background information, which should only be included to enhance the understanding of the foreground questions: General knowledge about a condition, test, or treatment
    - Can be answered with textbooks or review articles
- When pertinent, include practice recommendation(s), using the strength of recommendation
    - SORT (Strength of recommendation taxonomy): SOR A, B, C
    - USPSTF Grade A, B, C, D, I
    - Journal article: RCT, meta-analysis, systemic review, cochrane review, case study, observational study, etc
- Minimize words on slides
- Do not copy and paste from evidence-based internet sites (e.g., UptoDate, AAFP). Evidence should be considered and integrated, not copied.
- Include interactive elements
- Use patient-centered language, not disease-centered language
- When presenting on epidemiology, guidelines and cases, include information specific to Zambia and the local practice setting or what is reported in equivalent LMICs. Do not include US statistics.

Faculty review of lecture, expectation of timeline

- FM Lecture schedule will be distributed to Registrars at least 1 month in advance
- Registrars are required to send a copy of the lecture to one of the identified program faculty at least 1 week prior to the scheduled presentation
- Faculty will review and provide feedback to the registrar which should be incorporated into the final version